

JANUARY, 2021 CLASS SCHEDULE

Please register by Phone or E-mail

Call (312) 226-1444

Mary - aguirrem@seiu1.org

or

Tom - dobryt@seiu1.org

Registration begins on November 16th – you will be able to sign up for 1 class. After December 1st, you will be able to add more classes, if we have openings.

Classes will be mostly taught over Zoom using your phone or computer. When hands-on training is necessary, we will hold class at the Training Center in small, safe groups.

The SEIU Local 1 Training Center is located at 120 S. Sangamon in the West Loop. Please call 312.226.1444 for more information.

SEIU Local 1 Training Center

SPRING, 2021 Schedule of Classes

2-Year Apprenticeship Program

If you are just starting the 2-year apprenticeship program, you want to sign up for the Safety class first.

Orientation is on January 11th or 12th

Comprehensive training covering all aspects of building maintenance.

Health & Safety

Monday & Wednesday Session or
Tuesday & Thursday Session (6pm-8pm)

5 Nights Beginning January 11 or 12

OSHA compliance, protective equipment, financial literacy and familiarizing yourself with your health benefits

Mathematics

Monday & Wednesday Session or
Tuesday & Thursday Session (6pm-8pm)

6 Nights Beginning February 1st or 2nd

Basic math for on-the-job application

Hand Tools and Power Tools

Monday & Wednesday Session or
Tuesday & Thursday Session (6pm-8pm)

10 Nights Beginning February 22nd or 23rd

Safe and proper use of hand tools and power tools in the workplace

Plumbing

Monday & Wednesday Session or
Tuesday & Thursday Session (6pm-8pm)

8 Nights Beginning January 11th or 12th

Plumbing principles, repairs and preventive maintenance

Low-Pressure Boiler Systems

Monday & Wednesday Session or
Tuesday & Thursday Session (6pm-8pm)

8 Nights Beginning February 15th or 16th

In-depth instruction on boiler operations

Water Treatment (1 Night Seminar)

March 15, 16, 17 or 18 (6:00-8:00)

Students choose 1 night to attend

Water Treatment for heating and cooling

Locks & Keys

Monday & Wednesday Session or
Tuesday & Thursday Session (6pm-8pm)

8 Nights Beginning March 22nd or 23rd

Locksmithing and key pinning

Carpentry

Monday & Wednesday Session or
Tuesday & Thursday Session (6pm-8pm)

8 Nights Beginning January 11th or 12th

Basic repairs to walls, tile, doors, floors, etc.

Blueprint Reading

Monday & Wednesday Session or
Tuesday & Thursday Session (6pm-8pm)

8 Nights Beginning February 22nd or 23rd

How to read, use and create blueprints

HVAC (Heating, Ventilation & A/C)

Monday & Wednesday Session or
Tuesday & Thursday Session (6pm-8pm)

14 nights Beginning January 11th or 12th

Comprehensive instruction in basic Air Conditioning principles as well as how to troubleshoot common A/C problems.

**Students must complete Electricity course before enrolling.*

Electricity

Monday & Wednesday Session or
Tuesday & Thursday Session (6pm-8pm)

14 nights Beginning March 1st or 2nd

Basic Electricity, Electrical Safety and Troubleshooting Electrical Systems.

**Required before you can take HVAC*

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10-WEEK JANITORIAL TRAINING PROGRAM

The following topics will be covered:

- Orientation
- Customer Service and Communication Skills
- Basic Health and Safety
- American Heart Association - HeartSaver CPR Certification
- Fire Safety
- Cleaning Standards and Expectations
- Hard Floor Care Lecture
- Hard Floor Care Hands-On Demonstration
- Carpet and Upholstery Cleaning/Green Cleaning
- Understanding your Health Benefits (medical, dental, vision and prescription)

All courses will be given over Zoom (from your phone or computer) with the exception of the Hard Floor Care II class and the CPR Certification. Those classes will be in person for hands-on training.

COURSES ARE OFFERED ON 10 CONSECUTIVE THURSDAYS

DAY CLASSES (12:30 – 2:30) BEGIN JANUARY 14TH

NIGHT CLASSES (6:00PM – 8:00PM) BEGIN JANUARY 14TH

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DOOR STAFF TRAINING

Students that attend at least **6 out of the 8** classes will receive a certificate for the Door Staff Training Program.

Evening Courses (6:00pm-8:00pm) begin **TUESDAY, JANUARY 19th**

Daytime Courses (12:30pm-2:30pm) begin **TUESDAY, JANUARY 19th**

CLASS #1- ORIENTATION

Students will go over the current ABOMA contract with regards to pension, benefits, holidays, sick days, the new 401k plan option, etc.

CLASS #2- CUSTOMER SERVICE & COMMUNICATION SKILLS

Looking sharp on the job, interacting with residents, knowing your building and your neighborhood.

CLASS #3- BUILDING EVACUATION

Proper evacuation procedures in an emergency situation.

CLASS #4- CRIME PREVENTION & ANTI-TERRORISM

Observation skills, making your building a hard target, keeping your building secure.

CLASS #5- CUSTOMER SERVICE II- New ideas on how Doormen can assist residents in their building and improve their level of service.

CLASS #6- CPR CERTIFICATION: American Heart Association Certification

CLASS #7- ACTIVE SHOOTER TRAINING Life saving measures and how to react during an active shooter situation at your building

CLASS #8- PROFESSIONALISM IN THE WORKPLACE Promoting a harassment-free environment among co-workers and residents in your building

THE ORDER OF THESE CLASSES MAY CHANGE SUBJECT TO INSTRUCTOR AVAILABILITY. PLEASE CALL FOR DATES IF YOU ARE LOOKING FOR ONE SPECIFIC CLASS.

To enroll, please email dobryt@seiu1.org or aguirrem@seiu1.org

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EXAMS AND CERTIFICATION COURSES

City of Chicago Stationary Engineers Exam – Preparation Course

8-week course on Wednesday nights to prepare students to pass the Licensing Exam

Class Begins **Wednesday, JANUARY 6TH at 6pm**

Exam will be given by the City of Chicago on Wednesday, MARCH 3rd

Must be one of the following to enroll:

- Head Engineer / Assistant Engineer
- Graduate of the 2-year Apprenticeship Program

Certified Swimming Pool Operators Course and Examination

Instructor: Deb Todner, Aquapure

2-day course to receive CPO designation through the National Swimming Pool Foundation

- **Wednesday and Thursday, March 10th & 11th**

***\$300 Fee Applies**

CFC/EPA 608 Course and Examination

After completing the HVAC course, students will have the option to take the exam to obtain their Universal license for Heating & Cooling.

- **February 26th – Friday night preparation class**
- **February 27th – Saturday morning course review and testing**

***\$45 Fee Applies**

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