

FALL, 2019 CLASS SCHEDULE

Register Online!

Go to: www.seiu1training.com

On your first visit, you will be asked to create a user name and password.

The rest is simple, just follow the steps to pick your classes!

SEIU Local 1 Training Center

FALL, 2019 Schedule of Classes

2-Year Apprenticeship Program

Monday, Tuesday or Wednesday (6pm-10pm)

Orientation is on July 8th, 9th or 10th

Comprehensive training covering all aspects of building maintenance.

Graduates are awarded Journeyman's Certificate from the US Department of Labor. Mandatory for all newly hired "A" level employees. Classes meet 1 night per week.

Health & Safety

Monday, Tuesday or Wednesday (6pm-10pm)

5 Weeks Beginning July 15th, 16th or 17th

OSHA compliance, protective equipment, financial literacy and familiarizing yourself with your health benefits

Hand Tools and Power Tools

Monday, Tuesday or Wednesday (6pm-10pm)

9 Weeks Beginning August 19, 20 or 21

Safe and proper use of hand tools and power tools in the workplace

Mathematics

Monday, Tuesday or Wednesday (6pm-10pm)

6 Weeks Beginning October 22, 23 or 28

Basic math for on-the-job application

Blueprint Reading

Tuesday, Wednesday or Thursday (6pm-10pm)

7 Weeks Beginning July 9, 10 or 11

How to read, use and create blueprints

Plumbing

Monday, Wednesday, Thursday (6pm-10pm)

8 Weeks Beginning August 26, 28 or 29

Plumbing principles, repairs and preventive maintenance

Low-Pressure Boiler Systems

Monday, Wednesday or Thursday (6pm-10pm)

8 Weeks Beginning October 23, 24 or 28

In-depth instruction on boiler operations

Water Treatment (1 Night Seminar)

Tuesdays (6pm-10pm)

November 12th, 19th or 26th

Students choose 1 night to attend

Water Treatment for heating and cooling

Electricity

Tuesday, Wednesday or Thursday (6p-10p)

13 Weeks Beginning July 9, 10 or 11

Basic Electricity, Electrical Safety and Troubleshooting Electrical Systems.

**Required before you can take HVAC or*

Monday Advanced Electricity Course.

Carpentry

Tuesday, Wednesday or Thursday (6p-10p)

7 Weeks Beginning October 8, 9 or 10

Basic repairs to walls, tile, doors, floors, etc.

Locks & Keys

Monday, Wednesday or Thursday (6p-10p)

7 Weeks Beginning July 8th, 10th or 11th

Locksmithing and key pinning

HVAC (Heating, Ventilation & A/C)

Tuesday, Wednesday or Thursday (6p-10p)

13 Weeks Beginning August 27, 28 or 29

Comprehensive instruction in basic Air Conditioning principles as well as how to troubleshoot common A/C problems.

**Students must complete Electricity course before enrolling.*

The SEIU Local 1 Training Center is located at 120 S. Sangamon in the West Loop. Please call 312.226.1444 for more information.

LIFE SKILLS COURSES

*These courses are FREE to SEIU Members under the ABOMA contract

Basic Computers

2 NIGHTS EACH WEEK FOR 3 WEEKS (6 TOTAL SESSIONS)

TUESDAYS AND THURSDAYS 6PM-9PM

CLASS BEGINS APRIL 23rd

Using the computer, mouse and keyboard.

Introduction to Microsoft Word and the internet

Advanced Computers

2 NIGHTS EACH WEEK FOR 3 WEEKS (6 TOTAL SESSIONS)

TUESDAYS AND THURSDAYS 6PM-9PM

CLASS BEGINS MAY 14th

Writing letters, creating a budget, setting up an e-mail account

English as a Second Language

Classes are taught in English, so we can accommodate a wide range of native languages (Spanish, Eastern European, Polish, etc.)

ESL

2 NIGHTS EACH WEEK FOR 12 WEEKS (24 TOTAL SESSIONS)

TUESDAYS AND WEDNESDAYS 6PM-9PM

CLASS BEGINS TUESDAY, MARCH 12th

Foreign Language

Learn Basic Spanish

THURSDAYS (6PM-9PM)

12 WEEKS BEGINNING ON MARCH 14th

Leadership Skills Seminar

*Leading by example, mentoring others and climbing the career ladder.

*Class is open to all Property Service Employees-Janitors, Engineers and Door Staff

THURSDAY, MAY 9th

12:30-4:30pm

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HEAD AND ASSISTANT ENGINEER'S CONTINUING EDUCATION COURSES

* CHIEFS AND ASSISTANTS NEED 8 HOURS PER YEAR

Chicago Engineer's Exam Prep Class

10 Week Preparation Course for the Stationary Engineer's Exam (6pm-9pm)

Wednesdays Beginning AUGUST 14th

Exam will be given by the City on Wednesday, October 23rd

*Must be a Chief, Assistant Chief or Graduate of the 2-year program to enroll

Tuesday, February 5th

Apartment Turnovers and Make-Ready Maintenance

Learn to plan for end-of the month apartment turnovers

Instructor: Juan Ramirez

4 Hours (9:00am-1:00pm)

Thursday, February 7th

PRV and Cla-Val Seminar

When to install and how to service generators

Instructor: Lionheart Generators

2 Hours (12:30-2:30pm)

Wednesday, March 6th

Sloan Valve Systems

Maintenance of Sloan Plumbing Systems

Instructor: Arlene Levy, A. Messe

4 Hours (12:30-4:30pm)

Thursday, March 14th

Common Building Code Violations

Identifying and Fixing Chicago Building Code Violations

Instructor: Rudy DeKeersmaecker

4 Hours (12:30-4:30pm)

Tuesday, March 19th

Asbestos Awareness

Identifying asbestos hazards in your building

Instructor: ACR and Weaver Consulting

4 Hours (12:30-4:30)

Wednesday & Thursday, AUGUST 14th & 15th

Certified Pool Operators Course

Must Attend 2 Day Course and Pass Exam

Instructor: Deb Todner, Aquapure

16 Hours (8:00-4:00 both days) \$300 Fee

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Friday, March 29th

CPR & AED Certification

American Heart Association - Heartsaver CPR and AED Training

Instructor: Sylvia Tienda

4 Hours (8:30am-12:30pm)

Tuesday, April 23rd

Building Evacuation

Knowing your role in the event of an emergency that requires evacuation

Instructor: American Safety Training

4 Hours (12:30-4:30pm)

Thursday, April 25th

First Aid Certification

Administering First Aid

Instructor: Sylvia Tienda

2 Hours (12:30-2:30pm)

Tuesday & Wednesday, May 7 & 8

Certified Pool Operators Course

Must Attend 2 Day Course and Pass Exam

Instructor: Deb Todner, Aquapure

16 Hours (8:00-4:00 both days) \$150 Fee

Thursday, May 9th

Leadership Seminar

Leading by example, mentoring and climbing the career ladder.

Instructor: Kent Irvin, University of St. Francis

4 Hours (12:30-4:30)

Wednesday/Thursday/Friday

May 15, 16, & 17

Chicago Fire Safety Director's Course & Exam*

Instructor: Tom Devaney, Chicago Fire Department

12 Hours (Noon-4:00 each day)

*\$500 exam fee to the City of Chicago

Wednesday, May 22nd

Fire Extinguishers

Proper use of fire extinguishers

Instructor: American Safety Training

2 Hours (12:30-2:30)

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Wednesday, May 29th

Kitchen Appliance Repair

Basic repairs of ovens, dishwashers, etc.

Instructor: Tony Langford

4 Hours (12:30-4:30)

Thursday, May 30th

Boom & Scissor Lift Certification

Aerial Work Platform Certification

Instructor: Tom Trinen, Service One

8 Hours (8:30-4:30)

*Class will be held at 2850 W. Fulton

Wednesday, June 5 and June 12th

Refrigerator Repair

Instructor: Tony Langford

2 Day Class-8 Total Hours (12:30-4:30)

<h2 style="margin: 0;">“A” MAINTENANCE SKILLS ENHANCEMENT DAYTIME COURSES</h2>
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8 HOURS PER YEAR REQUIRED FOR MAINTENANCE “A” EMPLOYEES

<u>DATE</u>	<u>COURSE</u>	<u>HOURS</u>
<i>Wednesday, Jan 30th</i>	Basic Electricity	8:30a-4:30p
<i>Tuesday, Feb. 5th</i>	Apartment Turnover Planning	9:00am-1:00pm
<i>Wed., February 13th</i>	Highrise Plumbing Systems	8:30a-4:30p
<i>Wed., March 6th</i>	Sloan Valve Repair	12:30-4:30
<i>Thurs., March 14th</i>	Chicago Building Codes	12:30-4:30
<i>Tuesday, March 19th</i>	Asbestos Awareness	12:30-2:30
<i>Wednesday/Thursday March 20 & 21</i>	Certified Pool Operators Class & Exam *\$150 Fee Applies	8:00a-4:00p (2 Days)
<i>Tuesday, March 26th</i>	Drywall & Tile Repair	8:30a-4:30pm
<i>Fri., March 29th</i>	CPR Certification (American Heart Assn.)	8:30a-12:30p
<i>Thursday, April 11th</i>	Light Switches, Outlets & Fuses	8:30p-4:30p
<i>Thursday, April 18th</i>	Doors, Locks & Keys	8:30a-4:30p
<i>Wed., May 1st</i>	Basic HVAC Fundamentals	8:30a-4:30p
<i>Tuesday/Wednesday May 7 & 8</i>	Certified Pool Operators Class & Exam *\$150 Fee Applies	8:00a-4:00p (2 Days)
<i>Thurs., May 9th</i>	Leadership Seminar	12:30-4:30pm
<i>Wed. May 29th</i>	Kitchen Appliance Repair	12:30p-4:30p
<i>Thursday, May 30th</i>	Boom & Scissor Lift Certification	8:30a-4:30pm
<i>Wed., June 5th & 12th</i>	Refrigerator Repair (2 day course)	12:30-4:30p (2 days)
<i>Fri., June 7th</i>	Basic Boiler Fundamentals	8:30a-4:30p

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10-WEEK JANITORIAL TRAINING PROGRAM

The following topics will be covered:

- Orientation
- Customer Service and Communication Skills
- Basic Health and Safety
- American Heart Association - HeartSaver CPR
- Fire Safety
- Cleaning Standards and Expectations
- Hard Floor Care Lecture
- Hard Floor Care Hands-On Demonstration
- Carpet and Upholstery Cleaning/Green Cleaning
- Outdoor Maintenance and Landscaping

COURSES ARE OFFERED ON 10 CONSECUTIVE **THURSDAYS**

DAY CLASSES (12:30 – 4:30) BEGIN **JULY 11TH AND SEPTEMBER 19TH**

NIGHT CLASSES (6:00PM – 10:00PM) BEGIN **JULY 11TH AND SEPTEMBER 19TH**

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DOOR STAFF TRAINING

NEW FORMAT THIS YEAR with 2 classes added – Active Shooter Situations and Harassment in the Workplace

Students that attend at least **6 out of the 8** classes will receive a certificate for the Door Staff Training Program.

Evening Courses (6:00pm-10:00pm) begin **TUESDAY, JULY 16TH OR SEPTEMBER 17TH**

Daytime Courses (12:30pm-4:30pm) begin **TUESDAY, JULY 16TH OR SEPTEMBER 17TH**

CLASS #1- ORIENTATION

Students will go over the current ABOMA contract with regards to pension, benefits, holidays, sick days, the new 401k plan option, etc.

CLASS #2- CUSTOMER SERVICE & COMMUNICATION SKILLS

Looking sharp on the job, interacting with residents, knowing your building and your neighborhood.

CLASS #3- BUILDING EVACUATION

Proper evacuation procedures in an emergency situation.

CLASS #4- CRIME PREVENTION & ANTI-TERRORISM

Observation skills, making your building a hard target, keeping your building secure.

CLASS #5- CUSTOMER SERVICE II- New ideas on how Doormen can assist residents in their building and improve their level of service.

CLASS #6- CPR & AED CERTIFICATION: American Heart Association Certification

NEW! CLASS #7- ACTIVE SHOOTER TRAINING Life saving measures and how to react during an active shooter situation at your building

NEW! CLASS #8- PROFESSIONALISM IN THE WORKPLACE Promoting a harassment-free environment among co-workers and residents in your building

THE ORDER OF THESE CLASSES MAY CHANGE SUBJECT TO INSTRUCTOR AVAILABILITY. PLEASE CALL FOR DATES IF YOU ARE LOOKING FOR ONE SPECIFIC CLASS.

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To enroll, please fill out the attached registration form and email it to dobryt@seiu1.org

EXAMS AND CERTIFICATION COURSES

City of Chicago Stationary Engineers Exam – Preparation Course

10 week course on Wednesday nights to prepare students to pass the Licensing Exam

Class Begins **Wednesday, AUGUST 14TH at 6pm**

Exam will be given by the City of Chicago on Wednesday, OCTOBER 23RD

Must be one of the following to enroll:

- Head Engineer / Assistant Engineer
- Graduate of the 2-year Apprenticeship Program

City of Chicago – Fire Safety Director’s Course and Examination

3 day course to become a certified Fire Safety Director

- **Wednesday, Thursday and Friday – MAY 15-17, Noon-4:00pm**
- Must attend all 3 days and pass exam to become certified
- \$500 fee to City of Chicago

Certified Swimming Pool Operators Course and Examination

Instructor: Deb Todner, Aquapure

2 day course to receive CPO designation through the National Swimming Pool Foundation

- **Wednesday and Thursday, AUGUST 14TH & 15TH**

*\$300 Fee Applies

Residential Heat Load Analyst

Become certified to calculate the size of HVAC equipment that is appropriate for your property to operate most efficiently

Instructor: Fernando Salcedo and Zack Comor

- **April 29th to May 20th (4 consecutive Monday nights) 6:00-10:00**

CFC/EPA Course and Examination (EPA 608 Universal License)

1 day course and exam for license to work on Air Conditioning units

Students must be currently enrolled in or have already passed the 13-week HVAC course

- **Friday, May 17th** from 6:00-10:00 or
- **Saturday, May 18th** from 8:30am-4:30pm

*\$45 Fee Applies

****If you receive the EPA-608 Universal License, you may register for the R410-A certification on Saturday, May 25th**

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ADVANCED ELECTRICAL & HVAC COURSES

****NOW OFFERED ON MONDAY NIGHTS****

MONDAY Advanced HVAC Course

6-week course that will focus on hands-on training. Each week will be a new project that builds on the 13-week HVAC Course.

6:00pm-10:00pm beginning on Monday, January 28th

***In order to enroll, you must have already passed the 13 week HVAC course.**

***This course is not required to complete the 2-year apprenticeship program**

MONDAY Advanced Electricity Course

6-week course on Monday evenings that will build on the 13 week Electricity Course in the 2-year apprenticeship program. Topics will include conduit bending, breaker boxes and residential wiring.

6:00pm-10:00pm beginning on Monday, March 11th

***In order to enroll, you must have already passed the 13 week Electricity course.**

***This course is not required to complete the 2-year apprenticeship program**

MONDAY Heat Load Analyst Certification

4 week course to help you understand how to run your heating system efficiently and in proportion to your building size

6:00pm – 10:00pm beginning Monday, April 29th

Monday Hydrocarbon Course and Exam

2-Week Course to give HVACR professionals a solid understanding of the refrigeration cycle and proper handling of CFC, HCFC, and HFC refrigerants.

Having been approved for use in specific applications under the EPA's Significant New Alternatives Policy (SNAP), it is only a matter of time before technicians begin encountering systems utilizing hydrocarbon refrigerants in the field. It is highly recommended only experienced refrigeration professionals handle hydrocarbon refrigerants.

6:00pm-10:00pm beginning on Monday, June 3rd

***In order to enroll, you must have already received your CFC/EPA Universal License**

***This course is not required to complete the 2-year apprenticeship program**

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