

# WINTER/SPRING, 2024 CLASS SCHEDULE

Call or Email to  
Register!

(312) 226-1444

[aguirrem@seiu1.org](mailto:aguirrem@seiu1.org)

or

[dobryt@seiu1.org](mailto:dobryt@seiu1.org)

# SEIU Local 1 Training Center

## Summer/Fall, 2023 Schedule of Classes

### **2-Year Apprenticeship Program**

Monday, Tuesday or Wednesday (6pm–10pm)  
*Orientation is on January 8<sup>th</sup>, 9<sup>th</sup> or 10<sup>th</sup>*  
Comprehensive training covering all aspects of building maintenance. Graduates are awarded Journeyman's Certificate from the US Department of Labor. Mandatory for all newly hired "A" level employees. Classes meet 1 night per week.

### **Health & Safety**

Monday, Tuesday or Wednesday (6pm-10pm)  
*5 Weeks Beginning January 8, 9 or 10*  
OSHA compliance, protective equipment, financial literacy and familiarizing yourself with your health benefits

### **Hand Tools and Power Tools**

Monday, Tuesday or Wednesday (6pm-10pm)  
*9 Weeks Beginning February 13, 14 or 19*  
Safe and proper use of hand tools and power tools in the workplace

### **Mathematics**

Monday, Tuesday or Wednesday (6pm-10pm)  
*6 Weeks Beginning April 16, 17 or 22*  
Basic math for on-the-job application

### **Blueprint Reading**

Tuesday, Wednesday or Thursday (6pm-10pm)  
*7 Weeks Beginning January 9, 10 or 11*  
How to read, use and create blueprints

### **Plumbing**

Monday, Wednesday, Thursday (6pm-10pm)  
*8 Weeks Beginning February 26, 28 or 29*  
Plumbing principles, repairs and preventive maintenance

### **Low-Pressure Boiler Systems**

Monday, Wednesday or Thursday (6pm–10pm)  
*8 Weeks Beginning April 22, 24 or 25*  
In-depth instruction on boiler operations

### **Water Treatment (1 Night Seminar)**

Tuesdays (6pm-10pm)  
*May 7, 14 or 21*  
*Students choose 1 night to attend*  
Water Treatment for heating and cooling

### **Electricity**

Tuesday, Wednesday or Thursday (6p-10p)  
*13 Weeks Beginning January 9, 10 or 11*  
Basic Electricity, Electrical Safety and Troubleshooting Electrical Systems.  
*\*Required before you can take HVAC*

### **Carpentry**

Tuesday, Wednesday or Thursday (6p-10p)  
*7 Weeks Beginning April 9, 10 or 11*  
Basic repairs to walls, tile, doors, floors, etc.

### **Locks & Keys**

Monday, Wednesday or Thursday (6p-10p)  
*7 Weeks Beginning January 8, 10 or 11*  
Locksmithing and key pinning

### **HVAC (Heating, Ventilation & A/C)**

Tuesday, Wednesday or Thursday (6p-10p)  
*13 Weeks Beginning February 27, 28 or 29*  
Comprehensive instruction in basic Air Conditioning principles as well as how to troubleshoot common A/C problems.  
*\*Students must complete Electricity course before enrolling.*

## **LIFE SKILLS COURSES**

\*These courses are FREE to SEIU Members under the ABOMA contract

### **English as a Second Language**

Classes are taught in English, so we can accommodate a wide range of native languages (Spanish, Eastern European, Polish, etc.)

#### **ESL**

2 NIGHTS EACH WEEK FOR 12 WEEKS (24 TOTAL SESSIONS)

TUESDAYS AND THURSDAYS 6PM-9PM

***CLASS BEGINS TUESDAY, MARCH 5<sup>th</sup> but students can join at any time***

### Foreign Language

#### **Learn Basic Spanish**

WEDNESDAYS (6PM-9PM)

***12 WEEKS BEGINNING ON MARCH 6<sup>TH</sup>***

### **Computer Skills**

Tuesday & Thursday nights

Beginning February 13<sup>th</sup> @ 6:00

***The English, Spanish and Computer classes can be joined after their start date. Just call us and we will get you signed up.***

<b>CONTINUING EDUCATION COURSES</b>
* CHIEFS, ASSISTANTS and 'A' MAINTENANCE NEED 8 HOURS PER YEAR

**Chicago Engineer's Exam Prep Class**

10 Week Prep Course for the Stationary Engineer's Exam (6pm-9pm)

*Wednesdays Beginning February 14<sup>th</sup>*

Exam will be given by the City on Wednesday, April 24<sup>th</sup>

\*Must be a Chief, Assistant Chief or Graduate of the 2-year apprenticeship program to enroll

**Certified Swimming Pool Operator's Course and Exam**

2-day course and test to receive your Pool & Spa Operator's License

*Wednesday & Thursday, March 20 & 21*

*OR*

*Tuesday & Wednesday, May 14 & 15*

8:30am-4:30pm

Administered by Deb Todner, Aquapure Enterprises

\*\$350 fee applies

**City of Chicago Fire Safety Director's Exam**

12 Hour course on Wednesday through Friday afternoon (12-4) to receive the Chicago Fire Safety Directors designation.

Class Begins **WEDNESDAY, April 24<sup>th</sup> at Noon and goes through Friday at 4:00**

**\*\*City charges a \$500 fee\*\***

**Heat Load Calculation Certification**

6 Week Certification Course to help calculate how efficiently your building is running.

*Mondays Beginning January 22nd (6:00-9:00)*

### **Heat Pump Certification**

11 Week course to become certified to work on Heat Pumps

*Monday nights beginning March 4<sup>th</sup> (6:00-9:00)*

### **Fire Pumps & Fire Suppression Systems**

4 Hour Course for Continuing Education

Learn about fire pumps, sprinklers, stairwell hoses and fire control panels in your building.

*Thursday, March 14th (12:30-4:30)*

### **Boom & Scissor Lift Certification**

8 Hour Course for Continuing Education

Become certified to use Boom Lift, Scissor Lift and other machines for working at heights

*\*\*Class is held at 2850 W. Fulton at Service One Window Washing*

*Thursday, May 16th (8:30-4:30)*

### **Drywall & Tile Seminar**

8 Hour Course for Continuing Education

Full day training on taping, mudding, drywall repair and basic tile layout

*Call for exact date in May (8:30-4:30)*

### **Locksmithing Seminar**

8 Hour Course for Continuing Education

Full day training on lock pinning, various lock systems and key systems

*Friday, May 10th (8:30-4:30)*

### **Building Codes Seminar**

8 Hour Course for Continuing Education

Full day training on common building code violations in highrise buildings.

*Thursday, April 11 (8:30-4:30)*

## **CPR and First Aid Certification**

4 Hour Course for Continuing Education

Half day training on American Heart Association CPR Certification and First Aid training

***Friday, May 17th (8:30-12:30)***

## **10-WEEK JANITORIAL TRAINING PROGRAM**

The following topics will be covered:

- Orientation
- Customer Service and Communication Skills
- Basic Health and Safety
- American Heart Association - HeartSaver CPR Certification
- Fire Safety
- Cleaning Standards and Expectations
- Hard Floor Care Lecture
- Hard Floor Care Hands-On Demonstration
- Carpet and Upholstery Cleaning/Green Cleaning
- Outdoor Maintenance and Landscaping

COURSES ARE OFFERED ON 10 CONSECUTIVE **THURSDAYS**

DAY CLASSES (12:30 – 4:30) BEGIN **JANUARY 11<sup>th</sup> or MARCH 21<sup>st</sup>**

NIGHT CLASSES (6:00PM – 10:00PM) BEGIN **JANUARY 11<sup>th</sup> or MARCH 21<sup>st</sup>**

## DOOR STAFF TRAINING

Students that attend all **6 out of 7** classes will receive a certificate for the Door Staff Training Program.

Evening Courses (6:00pm-10:00pm) begin **TUESDAY, APRIL 2nd**

Daytime Courses (12:30pm-4:30pm) begin **TUESDAY, APRIL 2nd**

**CLASS #1- ORIENTATION**

Students will go over the current ABOMA contract with regards to pension, benefits, holidays, sick days, the new 401k plan option, etc.

**CLASS #2- CUSTOMER SERVICE & COMMUNICATION SKILLS**

Looking sharp on the job, interacting with residents, knowing your building and your neighborhood.

**CLASS #3- BUILDING EVACUATION**

Proper evacuation procedures in an emergency situation.

**CLASS #4- CRIME PREVENTION & ANTI-TERRORISM**

Observation skills, making your building a hard target, keeping your building secure.

**CLASS #5- CPR & AED CERTIFICATION:** American Heart Association Certification

**CLASS #6- ACTIVE SHOOTER TRAINING** Life saving measures and how to react during an active shooter situation at your building

**CLASS #7- PROFESSIONALISM IN THE WORKPLACE** Promoting a harassment-free environment among co-workers and residents in your building

THE ORDER OF THESE CLASSES MAY CHANGE SUBJECT TO INSTRUCTOR AVAILABILITY. PLEASE CALL FOR DATES IF YOU ARE LOOKING FOR ONE SPECIFIC CLASS.

To enroll, please call (312) 226-1444 or email [aguirrem@seiu1.org](mailto:aguirrem@seiu1.org) or [dobryt@seiu1.org](mailto:dobryt@seiu1.org)

## EXAMS AND CERTIFICATION COURSES

### *City of Chicago Stationary Engineers Exam – Preparation Course*

10-week course on Wednesday nights to prepare students to pass the Licensing Exam

Class Begins **WEDNESDAY, FEBRUARY 14<sup>th</sup> at 6pm**

Exam will be given by the City of Chicago on Wednesday, April 24<sup>th</sup>

Must be one of the following to enroll:

- Head Engineer / Assistant Engineer
- Graduate of the 2-year Apprenticeship Program

### *Certified Swimming Pool Operator Course and Exam*

2 Day course and test to receive your Pool & Spa Operator's License

**Wednesday & Thursday, March 20 & 21**

*OR*

**Tuesday & Wednesday, May 14 & 15**

**8:00-4:30 both days**

Administered by Deb Todner – AquaPure Enterprises

\*\$350 fee applies

### *CFC/EPA 608 Universal License*

Become licensed to repair HVAC systems \$45 fee applies

Review course on **Friday, May 17<sup>th</sup>**

Exam on Saturday morning, **May 18<sup>th</sup>**

### *City of Chicago Fire Safety Director's Exam*

12 Hour course on Wednesday through Friday afternoon (12-4) to receive the Chicago Fire Safety Directors designation.

Class Begins **WEDNESDAY, April 24<sup>th</sup> at Noon and goes through Friday at 4:00**

**\*\*City charges a \$500 fee\*\***

### *Heat Load Calculation Certification*

6 Week Certification Course to help calculate how efficiently your building is running.

***Mondays Beginning January 22nd (6:00-9:00)***

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***Monday nights beginning March 4<sup>th</sup> (6:00-9:00)***



## **CERTIFIED RESIDENTIAL ENGINEER'S PROGRAM**

**This program will start again in May, 2024 and last for one year. This is our highest level of training for Chief Engineers and spots are reserved through an application process. Classes include:**

- **Leadership Training**
- **Business Writing**
- **Chicago Building Codes**
- **Project Management**
- **Preventative Maintenance Planning**
- **Highrise Building Architecture and Construction**
- **Energy Efficiency in Highrise Buildings**
- **Cleaning Standards & Expectations**
- **Managing Your Maintenance Budget**

**Contact the Training Center to have an application emailed to you. They are due by April 15<sup>th</sup>.**